

## **KNAPTON VILLAGE HALL MANAGEMENT COMMITTEE**

### **MINUTES OF MEETING HELD ON MONDAY 7 DECEMBER AT 7:00pm**

**PRESENT:** N Holroyd, L Winter, G Kemp, M Allen.

**APOLOGIES:** Linda Risebrow, Sarah Hammond, Mary Renwick-Forster & Mal Lees.

**MINUTES** of meeting of 4 November 2015 were agreed and signed as a true record.

#### **MATTERS ARISING:**

1. Repair to notice board: NH will 'phone Paul to remind him.
2. A reply has been received from the Fete Committee agreeing to set aside £1500 providing there is a project for the Village Hall. NH will write a letter of thanks and let them know when we have a project.
3. Electric Heaters - NH has spoken to Jill Webb who is passing our request on to the Methodist Church Council.
4. Damp treatment to end wall - neighbour has no objections. Michael Risebrow will go ahead with treatment when he is able to.
5. Pancake Evening - arrangements to be discussed at next meeting.

#### **CHAIRMAN'S REPORT:**

NH has obtained three architects' estimates for a feasibility study. It now remains to be decided who should be responsible for and apply for the actual funding of major refurbishment. LW confirmed that the hall belongs to the Diocese and that the Diocesan Authorities have the final word. She was sure they would not agree to donate the hall to the village, who would have to set up a company for the purpose of owning it. NH therefore observed that it would have to be the Parochial Church Council, acting on behalf of the Diocese, who seeks the funding and manages the building works after commissioning the feasibility study. Meanwhile, he has arranged for Barry Duffin of the Norfolk Rural Community Council to visit Knapton in order to meet him (as Chairman of the Committee), Liz Winter ( as a Churchwarden) and hopefully David Bishop-Laggett, the Chairman of the Parish Council. Mr Duffin advises on all matters pertaining to the development of village halls and his advice generally will be relevant. In the context of the above there is going to be an issue of whether the hall should henceforth be known as The Church Hall, or The Village Hall.

**TREASURER'S REPORT:** NH circulated the current financial statement which shows £1609.21 in the Bank account. The tabletop sale raised £377.26.

#### **FUTURE BOOKINGS:**

MR-F has confirmed bookings for 2016:

Coffee Club fortnightly on Fridays 10:00-12:00 noon

Women's Own monthly on Tuesday afternoons

23 February Charity Coffee & Crafts all day

24 February Knitting & Crafts Club talk 2:00-4:00pm and thereafter fortnightly 2nd & last Wednesdays in the month, hopefully increasing to weekly.

#### **CHEESE & WINE EVENING:**

Response has been rather negative but 25 tickets sold so far. Committee to meet at 3pm on Friday 11 December to set up tables etc.

ML to bring French bread, chutneys, butter & fruit  
SH tablecloths, glasses & festive decorations  
LW & MA biscuits & raffle prize  
NH will ask LR to bring coffee, milk & sugar  
Committee to each bring 12 mince pies  
No quiz, but music & singing organised.

**ANY OTHER BUSINESS:**

NH proposed inviting another man on to the Committee.

A letter has been received from Mrs Haynes. NH will prepare a draft reply for discussion at the next meeting.

**DATE OF NEXT MEETING:**

**TUESDAY 19 JANUARY 2016@ 7.00pm at CHURCH FARM ?**

The meeting closed at 7:45pm.

Signed: N Holroyd  
Chairman

Date 19 January 2016